

TERMS AND CONDITIONS OF THE CHANGE AMBASSADORS GRANT

YOU MUST AGREE TO THE FOLLOWING CHANGE AMBASSADORS GRANT REQUIREMENTS PRIOR TO IMPLEMENTING YOUR CHANGE AMBASSADORS GRANT AWARD.

I. Change Ambassadors Grant Award Criteria

The Change Fund of the Sabre Holdings Corporation (TCF) offers Change Ambassadors Grants (CAG) to support volunteer travel for qualified applicants through our volunteer travel partners. Each grant must:

- A. Comply with CAG and our volunteer travel partner's policies regarding travel insurance and minimum age requirements
- B. Be submitted with an application no later than the due date set out on the application guidelines.

An individual's volunteer efforts cannot be supported with grant funds more than one time per calendar year. Individuals or teams of qualified individuals may serve through a single grant application. A single volunteer vacation site may not benefit from more than one grant award at any time.

II. Change Ambassadors Grant Funding and Payment

Change Ambassadors Grant funds will not be released until all of the following conditions are met:

- A. TCF has received a signed and completed Change Ambassadors Grant Application and Agreement for each individual traveling on the grant. Each Agreement must be signed by the CAG committee chair as well as the appropriate volunteer.
- B. The volunteer travel partner arranging the trip and/or Travelocity has notified TCF that travel arrangements have been secured through either ticket purchase or local purchase authorization.
- C. The individual(s) traveling on the grant may be asked to submit certification that insurance coverage in compliance with CAG policies has been acquired.
- D. TCF has received information regarding an appropriate payee for the grant. Please know that:
 - 1. Change Ambassadors Grants must be paid directly to a volunteer travel partner controlled account
 - 2. Change Ambassadors Grants will not be paid directly to a benefiting applicant(s)

III. Reporting Requirements

Trip reports are a valuable source of information for our web site, various publications, monitoring and future evaluations. Change Ambassadors requires CAG recipient(s) to adhere to the following reporting requirements:

- A. Change Ambassadors requests a report from the recipients on their volunteer vacation both mid-trip and post trip in the form of a freestyle report or daily travel journal. If possible please enclose action photographs with captions detailing different aspects of your volunteer vacation.
- B. All CAG recipients are required to submit a post-trip volunteer vacation evaluation form within 30 days of their return.
Failure to provide accurate and timely reports could result in barring from future grants the individuals who traveled, until CAG receives an acceptable report.

IV. Time Limits

- A. Grant applications need to be received no later than the due date as set out on the CAG application guidelines for the grant being applied for.
- B. Travel arrangements through our volunteer travel partners and/or Travelocity must be made immediately after notification of approval and no less than 45 days before departure. If this is not adhered to, the travel dates will need to be changed or the grant may be subject to cancellation;

C. Trips must be taken within six months of the notification of approval.

V. Volunteer Partner Organizations

Change Ambassadors has partnered with top volunteer travel providers. These non-profit partners represent a wide range of trip opportunities – from environmental work to animal rescue and habitat restoration to humanitarian and homebuilding missions around the world. Applicants can search the volunteer travel provider's collection of volunteer trips.

A. Applicants can choose their volunteer trips from the following volunteer travel partners:

EarthWatch Institute
Cross-Cultural Solutions
GlobeAware Adventures in Service
Take Pride in America

B. Each designated volunteer vacation site offered by our volunteer travel partners may benefit from only one CAG award at a time.

C. All applicants selected to receive the Change Ambassadors Grant may be required to submit to a background check at the request of the volunteer travel partner involved.

These Terms & Conditions are subject to the terms of the Change Ambassadors Grant Agreement which I have signed and delivered to Travelocity.

Change Ambassadors Grant
Terms and Conditions March, 2007

If you have questions about Change Ambassadors Grant, please contact the Change Ambassadors Grant Staff at:

Change Ambassadors Grant
Mail Drop 9419
3150 Sabre Dr.
Southlake, Tx 76092 USA

AGREED:

Signature: _____

Name: _____

If signing as parent or guardian, name of minor: _____